

# **Linton Elementary PTO Meeting Notes**

## **January 20, 2026**

### **6:00 PM in the Linton Media Center**

#### **Principal Report:**

#### **Classified Week**

- Scheduled for the **first week of February**
  - **Friday appreciation:** coffee and donuts
    - Two dozen donuts
    - Two totes of coffee
  - **Gift:** \$20 gift card
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#### **School Events**

##### **Dance**

- DJ reserved: **Mr. Morse**
- Student Council will decorate
- 2nd grade will provide food

##### **Book Fair & Spring Fling**

- Planning is still underway
  - Burritos and additional food will be ordered
  - Discussion points:
    - Is there continued interest in holding the book fair multiple times?
    - Possibility of combining the book fair with Family Night
    - Spring Fling may need to be moved back if it overlaps
  - Further discussion planned for the **March meeting**
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#### **Conferences**

- Conferences are scheduled for **next week**
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## Staffing & Enrollment

- **2026–2027 staffing plans** discussed
  - Projected enrollment: **218 students**
  - Project and Title funds have decreased
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## DAB Update

- ICE Protocol reviewed
    - Staff and faculty are not allowed to speak with feds.
    - They have a number to call which will connect the school with the appropriate contacts
    - PSD does not keep immigration status as part of its records, so if asked, PSD has no information to share
  - ECE Transition
    - DAB was asked for feedback on the transition from preschool to Kindergarten.
    - feedback can be passed on to **Katrina Toth-Green** at [toth.katrina@gmail.com](mailto:toth.katrina@gmail.com)
  - Principal Hiring
    - Long process with at least 4 interviews with panels as large as 10 folks from the schools, communities and PSD
    - Includes a lot of mentoring and support for the first few years
    - Feedback is taken into consideration when considering principal success. Families can leverage PSD surveys to provide feedback. Staff and faculty also have an anonymous survey
      - Ultimately though if a principal is receiving any sort of intervention or performance improvement support, parents, students, staff and faculty will not be aware as it is a private matter.
      - Goal is to hiring well and put resources towards improvement because of the large impact that principal transitions makes on the community
  - Planning Committee is seeking a **Fort Collins High school feeder representative**
  - Application link:  
[https://docs.google.com/forms/d/e/1FAIpQLScSdGDLzFvp4AQ\\_T9jvu5Z5i7oeE2TtoMlt1a8bNLFGGenp8GQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLScSdGDLzFvp4AQ_T9jvu5Z5i7oeE2TtoMlt1a8bNLFGGenp8GQ/viewform)
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## Treasury Update

### Additional funds received:

- \$500 from Benevity
- Approximately \$500 from DC Oaks
- \$80 from Huckabucks

## Fundraising

- Need to form a fundraising committee to share responsibilities
  - Melissa will send contact information to Laura
  - Laura can help assemble the committee
  - Kristin will send out a volunteer email
  - Committee may explore additional fundraising opportunities
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## Other Items

- **Valentines for the elderly**
    - Katrina Toth-Green will pick them up on **February 9–10**
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## Leadership & Organizational Items

- **Three meetings remain**
  - Need to fill **President** and **Treasurer** positions
    - If positions cannot be filled, recommendation is to move to a **PTA**
  - **Treasurer**
    - Lauren is set to serve
    - May need a co-treasurer or backup
    - Administrative transfers needed:
      - Bank account signatories
      - Tax filing documentation
  - **President responsibilities**
    - Run meetings
    - Set agendas
    - Compile and manage the calendar
  - Existing documents are available outlining event planning procedures
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## Next Steps

- Kristin to send fundraising committee email
  - Laura to assist with forming the fundraising committee
  - Katrina to pick up Valentines (Feb 9–10)
  - Continue Book Fair and Spring Fling discussion at March meeting
  - Recruit President and Treasurer support roles
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