

Linton PTO Meeting Minutes
September 6th, 2022 @ 6:30PM via Zoom

Introductions – 16 in attendance

Principal Report:

- Dealing with the heat:
 - Our ventilation system is a mitigation system that decreases the heat by about 10 degrees F
 - The next 2 days will be short days to avoid the afternoon heat
 - For safety purposes, doors must remain closed and locked throughout the day which makes managing the heat more challenging
- Enrollment is declining:
 - Only 30 Kindergarten students this year
 - Numbers for each grade:
 - 1st = 62 students
 - 2nd = 42 students
 - 3rd = 44 students
 - 4th = 60 students
 - 5th = 63 students
 - Houses are not turning over in our neighborhoods
 - Best possibility to bring in new students are the new apartments being constructed in our cachement area
 - One of the disadvantages of low enrollment is that we have part-time positions for our specials teachers
- Lunch:
 - No longer free and universal
 - Help people to get them signed up for free/reduced lunches because bills are piling up
- Family Movie Night:
 - Justin is heading this up
 - All supplies have been purchased and Justin will be loaning his own speakers for the first event
 - Currently working on purchasing the license
 - Screen set-up requires 15 minutes
 - The projector requires an HDMI cable attached to a laptop
 - Important to be aware that high wind will lead to cancellation and that this could be last-minute
- Questions:
 - Melissa: Who will be taking over the teacher position on PTO?
 - Unknown at this time; will be decided for next meeting
 - Kim: Can the PTO help support program development to attract choice students?
 - Possibly; an avenue that could potentially be explored
 - Adrien: Can students forego their book trust money and donate it to other students?
 - Possibly; Kristin will ask the staff

- We could consider a book swap arrangement through the PTO
- Megan suggested creating our own Little Free Library and will call downtown to figure out the details and requirements

Treasurer Report:

- Adrien will send out budget sheets by email
- \$26,659 in account currently
- Please consider choosing Linton for your Amazon Smile donations
- School expenses have been earmarked at \$5000 but may be less because of low Kindergarten enrollment
- The Original Works budget line has been removed for this year
- We will have around \$18,000 in the account after these changes
- Megan will handle the Book Fair money and is renting two registers this year
- Breakfast Bonanza budget will be spent this month (September 30th is the event)
- Fundraiser budget is currently set to \$600

Parent Chair:

- Movie Night:
 - Do we have a new date? It is currently scheduled for next week but we do not have the license yet
 - Rescheduled for September 23rd
 - Invited families to bring dinner and their own blankets/chairs to sit on
 - License price is \$500 for the year with a 5% discount if we purchase two years at once
 - Adrien motions to purchase license; Megan seconds
 - Kristin will purchase the license
- Breakfast Bonanza:
 - Taking place on September 30th
 - We received good feedback last year, so this year will be a similar format with biking, burritos, coffee truck, and the Book Fair
 - Book Fair – Megan is heading this up and renting two registers this year
 - Holding it inside this year is a possibility
 - Should we open the Book Fair on multiple days?
 - The supplies will be delivered between September 21st and 27th and we are free to open starting the 28th and run into October
 - Supplies will be picked up from the school on October 10th (Monday)
 - We are receiving 6 large carts as well as boxes of books to be displayed on tables
 - We need volunteers; flyers will be sent out the Friday before
 - Optional principal's letter than can be emailed as well as coupons for the staff
 - Question: In past years we have been open for multiple days in the mornings and afternoons for parents to shop in person – consider resuming this in some way this year?

Change to second Zoom Link

- Breakfast Bonanza (cont)
 - Book fair (cont):
 - Question: How did last year's book fair revenue compare to previous years?
 - 2021-2022: \$3300.00
 - 2020-2021: No book fair
 - 2019-2020: \$4300
 - Question: Can we start earlier to help minimize the book fair line after school start time?
 - Will open at 8AM
 - We will plan to be outdoors for the Breakfast Bonanza and evaluate interest before deciding whether to add additional openings in the AM or PM the following week
 - Total Budget for Breakfast Bonanza: \$2000
 - Burritos: Stephanie will pick up; last year we ordered 350 of a single flavor and that was the perfect amount
 - Coffee truck: Do we want Kristin to call and arrange for the coffee truck with a portion of revenue donated as a fundraiser?
 - Yes
 - Bikes and décor: Headed up by Haley
- Mandy and Melissa are drawing up a yearly calendar of all PTO-sponsored events which will be sent out
- Two upcoming Family Nights: (Headed up by Haley)
 - We raised over \$200 from each family night last spring
 - September 22nd from 5 to 8PM at Culvers
 - October Family night will be at the Garlic Knot
- Request to advertise the Christmas Giving Boutique at a local church:
 - Taking place on October 8th
 - All gifts are \$1
 - PTO can choose to advertise events like this, but the school cannot
- Annual Read-A-Thon Fundraiser: (Headed up by Kim)
 - Request to move back to the spring due to lack of progress over the summer
 - Request to keep this event as a Read-A-Thon (as opposed to changing to a different format)
- Review of annual events:
 - Movie night – September 23rd, 2022 – vote with students on movie selection?
 - Breakfast Bonanza – September 30th, 2022
 - Family dinner nights – September and October; 2 in spring with dates TBD
 - Family Dance – February 10th, 2023
 - Read-A-Thon fundraiser – March 2nd, 2023
 - Spring Fling and Book Fair – April 14th, 2023
 - Movie night – May 5th, 2023 (tentative date)
 - Title family nights on November 3rd, 2022 and April 13th, 2023
 - Music programs this year are tentatively scheduled; in process
 - Teacher appreciation week – May 8th to 12th, 2023
 - Eco Week – October 5th-7th, 2022

Adjourned; Next meeting: October 4th, 2022